



# City of San Leandro

Meeting Date: May 1, 2017

## Minutes

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**File Number:** 17-254

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.B.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Jeff Kay  
Assistant City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** Highlights of the Rules Committee Meeting of March 27, 2017

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### CITY OF SAN LEANDRO

#### CITY COUNCIL RULES COMMITTEE

March 27, 2017  
8:30 AM - 10:00 AM

San Leandro City Hall  
835 East 14th Street  
San Leandro, California  
Sister Cities Gallery

#### HIGHLIGHTS

##### 1. CALL TO ORDER

The meeting was called to order at 8:32 a.m.

##### 1. A. Attendance

Committee members present: Mayor Pauline Cutter, Councilmember Lee Thomas, Councilmember Pete Ballew

City staff present: City Manager, Chris Zapata; Assistant City Manager, Jeff Kay; City Clerk, Tamika Greenwood; Community Development Director, Cynthia Battenberg; Assistant Community Development Director, Tom Liao; Housing Specialist, Steve Hernandez; Deputy City Clerk, Deon Sailes

Public present: Leo T. West, Aaron Kerrigan, Leo Sheridan, Dee Kerry, Jeff Kerry, Teresa Zumbo, Kevin Collins, Evelyn Gonzalez, Diana Prola, David Stark, Shalae Wynn, Guillermo Elenes, Rose Johnson, David Lunge

**1. B. Announcements**

The Mayor announced the State of the City Address.

**2. DISCUSSION ITEMS**

**2. A. Proposed Tenant Relocation Assistance Program**

Deputy Community Director, Tom Liao provided a brief update on the proposed, Tenant Relocation Assistance Program’s draft ordinance, which included suggested revisions from the last Rules Committee Meeting.

Several members of the audience reported insufficient time to review the ordinance and accompanying information, and requested additional time to review.

After clarification on the topics of certified mail for noticing requirements, triggers for “Acts of God”, instances whereby the landlord wants to move a family member into the property, and possible exclusions for affordable housing complexes, the committee made the following recommendation:

**Recommendation: Staff will return to the committee at a future date after receiving input from interested stakeholders. The committee requested clarification regarding ‘Acts of God’ and further development of a solution for property owners who want to move a family member into an occupied unit.**

Staff will target the May Rules Committee meeting to return with the requested information.

**2. B. Discussion of San Leandro’s Joint Use Agreement with SLUSD**

Mayor Cutter gave an introduction and background on the purpose of the meeting and Public Works Director, Debbie Pollart presented a chart that contained the City of San Leandro joint use agreements with SLUSD. City and School Board staff will set up a meeting between the two organizations to work on a possible master agreement.

The item was not scheduled to a future Rules Committee.

**2.C. Councilmember Handbook Review**

The committee reviewed Appendices A and B and made no changes.

**3. PUBLIC COMMENTS**

Jeff Carey, Virginia Madsen, Maria Luisa Peneranda, Stephanie Sanchez, John Sullivan, Bill

Mulbrew, Tom Silva, David Stark, Leo West, Rose Johnson and Guillermo Elenes

**4. COMMITTEE MEMBER COMMENTS**

The Committee scheduled the following items for the April 24, 2017 Rules Committee:  
*Tobacco Retail License, Community Care*

**5. ADJOURN**

The meeting adjourned at 10:11 a.m.